

LETTER OF RECOMMENDATION Request

Name _____
 Address _____

 Phone # _____
 Email _____

_____ Teacher, Counselor, etc. Name
 _____ Title
 _____ Date

I gratefully request _____ (# of copies) signed recommendation letters for the following scholarships and/or applications:

Name of Scholarship/College	Aim of Letter (ex. Financial need, academics, community service, etc.)	Date Needed By

_____ Initial ***I have attached a copy of my resume for your convenience.***

Thank you for your consideration,

Signature

Print Name

