



PARKER BRAND
CREATIVE SERVICES

- Design Print Web Strategy
- Display Apparel Video
- Copy Delivery
- Other _____

Job #	Title
Start / /	Proof / / Produce / /
Company	Contact
Email	Ph Fx

Size	Materials	Colors
Quantity	Fonts	Other

Description

Special Instructions

Ship to

Action Steps

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____

Sketch

Notes

Date	Action	Time Clock
/ /		Hrs. & Min.
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Date	Action	Time Clock
/ /		Hrs. & Min.
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Complete / /
Initials